



**AMENDED NOTICE OF REGULAR MEETING OF
LIBERTY COUNTY TEXAS**

Notice is hereby given that a **REGULAR MEETING** of the above named **Liberty County Commissioners Court** will be held on the **8th day of July, 2025**, at **9:00 A.M.**, at the Liberty County Courthouse, 2nd Floor Courtroom, 1923 Sam Houston, Liberty, Texas, at which time the following subjects will be discussed, to-wit:

SEE ATTACHED.

Dated this the **3rd day of July, 2025**

Commissioners' Court of Liberty County, Texas

By: 

Jay H. Knight, County Judge
Liberty, Texas

I, the undersigned, County Clerk, do hereby certify that the above Notice of Meeting of the above named Commissioners' Court, is a true and correct copy of said Notice, and that I posted a true and correct copy of said Notice on the bulletin board at the Courthouse door of Liberty County, Texas. at a place readily accessible to the general public at all times on the **3rd day of July, 2025** and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated **3rd day of July, 2025**

County Clerk, Liberty County, Texas

By: 

Deputy County Clerk





AMENDED

LIBERTY COUNTY COMMISSIONERS COURT

Regular Meeting of Commissioners Court

July 08, 2025

9:00 a.m.

1923 Sam Houston St., Room 203 - Liberty, Texas 77575

1. CALL TO ORDER :
2. PLEDGE TO THE U.S. FLAG AND TEXAS FLAG :
3. INVOCATION :
4. NOTICES AND PROCLAMATIONS :
5. PUBLIC COMMENT :
6. DECLARE CONFLICTS OF INTEREST :
7. CONSENT AGENDA :
 1. APPROVAL OF MINUTES
MINUTES - 0616/2025 SPECIAL MEETING
MINUTES - 06/24/2025 REGULAR MEETING
MINUTES - 07/01/2025 WORKSHOP
 2. WARRANTS PAYABLE
APPROVE WARRANTS PAYABLE
 3. BUDGET AMENDMENTS
COUNTY JUDGE: LINE ITEM TRANSFER
R&B PCT 4: LINE ITEM TRANSFER
MAINTENANCE: LINE ITEM TRANSFER
R&B PCT 2: LINE ITEM TRANSFER
R&B PCT 3: LINE ITEM TRANSFER
R&B PCT 1: LINE ITEM TRANSFER
R&B PCT 1: LINE ITEM TRANSFER
 4. MONTHLY REPORTS
 - a) COUNTY CLERK - JUNE 2025 REPORT
 - b) JP PCT 6 - JUNE 2025 REPORT
 - c) CONSTABLE PCT 2 - MAY & JUNE 2025 REPORT
 - d) ADDLIFE EXTENSION OFFICE - JUNE 2025 REPORT

e) JP PCT 1 - JUNE 2025 REPORT

f) JP PCT 5 - JUNE 2025 REPORT

5. OATHS & DEPUTATIONS

COUNTY CLERK - APPROVE OATH & DEPUTATION FOR MACAYLA EDWARDS AS INTERN DEPUTY COUNTY CLERK

6. PAYROLL CHANGES

DISTRICT ATTORNEY: APPROVE LONGEVITY FOR ASST DISTRICT ATTORNEY STEVEN DENMAN \$910.00/QUALIFYING TIME START DATE TILL JUNE 30, 2025

COUNTY ATTORNEY: APPROVE PAY-OFF FOR STACI KEENE - LONGEVITY \$720.00 / COMP \$11.25 / & VACATION \$2563.86: **TOTAL: \$3,295.11**

CONSTABLE PCT 6: APPROVE MASTER CERTIFICATE PAY FOR KEVIN HENLEY: **\$450/mo**

LCSO: APPROVE FINAL PAY FOR SETH PETTER - UNUSED COMP \$3,464.32 / LONGEVITY -\$0- / 100% REIMBURSEMENT OBLIGATION FOR BREAKING MOU w/LCSO (uniform reimbursement) - \$2329.00 - **TOTAL \$1,135.32**

DISTRICT ATTORNEY: APPROVE MASTER CERTIFICATE PAY FOR JUSTIN EDWARDS: **\$450/mo**

7. COMMISSIONER PCT 1 - BRUCE KARBOWSKI

INFORMATION ITEM: FINANCIAL STATEMENT FOR ESD 2 FYE 2024

8. REGULAR AGENDA :

1. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE THE 2026 TCDRS PLAN ASSESSMENT, AS IS, AT THE ELECTED RATE OF 17.52% AND GROUP TERM LIFE AT 0.27%

2. COUNTY TREASURER KIM HARRIS

CONSIDER AND APPROVE THE FOLLOWING AGREEMENTS WITH PROSPERITY BANK:

- 1) TREASURY MANAGEMENT SERVICES - MASTER AGREEMENT
- 2) SUBSEQUENT SELECTION OF TREASURY MANAGEMENT SERVICES
- 3) TREASURY MANAGEMENT SERVICES - CHECK POSITIVE PAY SERVICE TERMS
- 4) TREASURY MANAGEMENT SERVICES - REMOTE DEPOSIT CAPTURE SERVICE TERMS
- 5) TREASURY MANAGEMENT SERVICES - ACH ORIGINATION SERVICE TERMS
- 6) TREASURY MANAGEMENT SERVICES - ACH POSITIVE PAY SERVICE TERMS
- 7) PROSPERITY BANK - NOTICES AND DISCLOSURES

3. COUNTY JUDGE JAY KNIGHT

CONSIDER AND APPROVE SALARIES AND ALLOWANCES OF ELECTED OFFICIALS OF LIBERTY COUNTY TEXAS FOR FISCAL YEAR 2026, PURSUANT TO SECTION 152.013 OF THE TEXAS LOCAL GOVERNMENT CODE

4. COMMISSIONER PCT 4 - GERALD KOLARIK

CONSIDER AND APPROVE INTERLOCAL AGREEMENT BETWEEN LIBERTY COUNTY PRECINCT 4 AND THE CITY OF KENNEBICK TO PROVIDE SAFE AND WELL MAINTAINED PUBLIC ROADWAYS

INCLUDING CITY STREETS, FOR THE BENEFIT OF ITS CITIZENS, AT A REDUCED EXPENSE BY AVOIDING COSTLY DUPLICATION OF MAN POWER, EQUIPMENT AND OTHER RESOURCES

5. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE PAYMENT REQUEST IN THE AMOUNT OF \$21,374.20 TO GRANTWORKS FOR INVOICE e171-002 DATED 5/14/2025 - 6/25/25 FOR 20% COMPLETED COUNTYWIDE MASTER DRAINAGE PLAN FOR THE GLO CDBG MIT- MOD CONTRACT #24-065-014-E171. COPIES OF INVOICE ARE ATTACHED IN THE PACKET

6. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE PAYMENT REQUEST IN THE AMOUNT OF \$696,950.00 TO LJA ENGINEERING FOR INVOICE #202522576 DATED 6/13/2025 FOR ENGINEERING SERVICES FOR THE GLO CDBG MIT- MOD CONTRACT #24-065-014- E171. ATTACHED IN THE PACKET ARE COPIES OF THE INVOICE AND STATUS MEMO #14 FOR REVIEW

7. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE DRAW REQUEST #9 IN THE AMOUNT OF \$718,324.20 FOR THE GLO MIT-MOD CONTRACT #24-065-014-E171:

LJA INVOICE #202522576 IN THE AMOUNT \$696,950.00

GRANTWORKS INVOICE #E171-002 IN THE AMOUNT \$21,374.20 FOR A TOTAL OF \$718,374.20
THE DRAW REQUEST AND INVOICES ARE ATTACHED IN THE PACKET FOR REVIEW.

8. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE STERLING TRADITIONS SECTION 2 2-PART VARIANCE REQUEST AS FOLLOWS:

1) 50' RADIUS ON THE CUL-DE-SAC

2) A MINIMUM FRONT BUILDING LONE OF 20' FOR LOTS FRONTING ALONG THE CUL-DE-SAC AND KNUCKLES

LJA ENGINEERING'S LETTER OF NO OBJECTION TO THE REQUESTED VARIANCE ALONG WITH THE LETTER OF REQUEST FOR THE VARIANCE ARE ATTACHED IN THE PACKET FOR REVIEW

9. PERMITS & INSPECTIONS - MELINDA SOLIDAY

CONSIDER AND APPROVE AMENDMENT NO. 8 TO GLO CONTRACT #20-066-013-C095. THIS AMENDMENT IS AN EXTENSION OF TIME FOR THE HOUSING BUYOUT PROGRAM. THIS AMENDMENT DOES NOT HAVE ANY EXTRA MONEY INCLUDED.

10. TAX ASSESSOR COLLECTOR RICHARD BROWN

DISCUSS AND TAKE ACTION ON THE CONTRACT BETWEEN DAYTON LAKE ESTATES; AND

11. TAX ASSESSOR COLLECTOR RICHARD BROWN

CONSIDER AND APPROVE THE REIMBURSEMENT TO LIBERTY COUNTY TAX OFFICE FOR \$100.00 COUNTERFEIT BILL COLLECTED AT THE CLEVELAND TAX OFFICE ON JUNE 27, 2025

12. VETERANS SERVICES ROLONDRIA WEBB

CONSIDER AND APPROVE THE 2025-2026 GRANT BUDGET FOR \$50000, FUNDS FOR VETERANS ASSISTANCE FROM TEXAS VETERAN COMMISSION.

13. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE LEASE AGREEMENT BETWEEN LIBERTY COUNTY AND CHARLES WIGGINS FOR 1801 TRINITY STREET, LIBERTY, TEXAS 77575

14. LIBERTY COUNTY SHERIFF BOBBY RADER

CONSIDER AND APPROVE RESOLUTION TO MEMORIALIZE A PORTION OF HIGHWAY 321 SOUTH OF CLEVELAND AS THE RICHARD WHITTEN MEMORIAL HIGHWAY

15. PURCHASING AGENT - HAROLD SEAY

CONSIDER AND APPROVE THE EXTENSION OF THE CURRENT TERM CONTRACT FOR ASPHALT OVERLAY/ ITB #24-11 THROUGH SEPTEMBER 9, 2026, WITH VULCAN MATERIALS ASPHALT AND CONSTRUCTION, LLC, (EXERCISING THE RENEWAL OPTION), AND IF APPLICABLE, EXECUTE ADDENDUM

16. PURCHASING AGENT - HAROLD SEAY

CONSIDER AND APPROVE PAYMENT APPLICATION #11 FROM WHITE CONSTRUCTION IN THE AMOUNT OF \$156,520.18, FOR THE NORTHWEST ANNEX PROJECT

17. PURCHASING AGENT - HAROLD SEAY

CONSIDER AND APPROVE APPOINTING KATHRINE MCCARTY, DWAYNE GOTT, BILLY KINOX, COMMISSIONER KARBOWSKI AND COMMISSIONER KOLARIK TO ACT AS A REVIEW/ EVALUATION COMMITTEE FOR ITEMS RELATING TO THE CONSTRUCTION OF A NEW JAIL

18. PURCHASING AGENT - HAROLD SEAY

CONSIDER AND APPROVE HULL & PROTECTION / INDEMNITY INSURANCE PROPOSAL FOR THE SHERIFF'S WATERCRAFT ASSETS FOR COVERAGE BEGINNING 7-13-2025 THROUGH 7-13-2026 THROUGH McGRUFF INSURANCE SERVICES FOR AN ESTIMATED ANNUAL PREMIUM OF \$10,974, IF APPLICABLE SIGN APPLICATION

19. DISTRICT ATTORNEY - JENNIFER BERGMAN

CONSIDER AND APPROVE THE FOLLOWING INCREASES TO THE DISTRICT ATTORNEY'S SB22 RUAL SALARY ASSISTANCE GRANT ALLOTMENTS AS FOLLOWS: PEARCE, IVAN \$1,000; GOODWIN, WILBURN \$1,000; HENDRIX, JASON \$500; HEBERT, KAYLA \$4,277.60; EMMONS, ANNA \$4,277.60; BOEMIO, MARK \$4,277.60; DENMAN, STEVE \$4,277.60; BARNES, KEVIN \$4,277.60

20. COMMISSIONER PCT 1 - BRUCE KARBOWSKI

CONSIDER AND APPROVE REIMBURSEMENT IN THE AMOUNT OF \$35,000.00 SPENT ON ATTORNEY FEES FOR THE REPRESENTATION OF CHARGES THAT WERE AGAINST ME BRUCE KARBOWSKI WAS LATER FOUND INNOCENT BY THE JURY

21. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

CONSIDER AND APPROVE PETITION TO THE CITY OF DAYTON TO ANNEX BOTH ROLKE AND STILSON ROADS LOCATED IN PRECINCT 4, LIBERTY COUNTY, TEXAS.

9. EXECUTIVE SESSION :

THE COMMISSIONERS COURT FOR THE COUNTY OF LIBERTY RESERVES THE RIGHT TO ADJOURN INTO EXECUTIVE SESSION AT ANY TIME DURING THE COURSE OF THIS MEETING TO DISCUSS ANY OF THE MATTERS LISTED ABOVE, AS AUTHORIZED BY TEXAS GOVERNMENT CODE SECTIONS 551.071(CONSULTATION WITH ATTORNEY); 551.072 (DELIBERATION ABOUT REAL PROPERTY); 551.0725 (DELIBERATIONS REGARDING CONTRACT BEING NEGOTIATED); 551.073 (DELIBERATIONS ABOUT GIFTS AND DONATIONS); 551.074 (PERSONNEL MATTERS); 551.076 (DELIBERATIONS ABOUT SECURITY DEVICES); AND 551.087 (ECONOMIC DEVELOPMENT); 418.183 (SECURITY MATTERS).

1. COUNTY ATTORNEY MATTHEW POSTON

DISCUSS AND RECEIVE ADVICE REGARDING SETTLEMENT DEMAND BY PLAINTIFF, JOE ALFRED IZEN, JR.; JOE ALFRED IZEN, JR., PLAINTIFF V. LIBERTY COUNTY, ET AL, DEFENDANTS, CASE NO. CV1307335-A; PENDING BEFORE THE 253RD JUDICIAL DISTRICT OF LIBERTY COUNTY, TEXAS.

2. COUNTY ATTORNEY MATTHEW POSTON / KATHRINE MCCARTY

AN EXECUTIVE/ CLOSED SESSION MEETING WILL OCCUR REGARDING THE FOLLOWING MATTERS: PURSUANT TO SECTION 551.071 OF THE TEXAS GOVERNMENT CODE (CONSULTATION WITH ATTORNEY), FOR THE COMMISSIONERS' COURT TO CONSULT WITH AND SEEK ADVICE FROM ITS ATTORNEY REGARDING THE POTENTIAL COST OF A NEW JAIL IN LIBERTY COUNTY, TEXAS.

10. PUBLIC ATTENDANCE INFORMATION :

- Please remember the Liberty County Commissioners Courtroom is tobacco free
- Please turn off all cell phones during the Liberty County Regular Meeting of Commissioners Court
- Members of the public may speak before the Liberty County Commissioners Court. The person speaking must complete the form required and limit comments to three minutes or less.

11. ADJOURNMENT:

THE STATE OF TEXAS

COUNTY OF LIBERTY

I hereby certify that this instrument was FILED on the
date and the time stamped hereon by me and was duly
RECORDED in the Records of Liberty County, Texas.

25-2059 PUBNOTICE

07/03/2025 02:54:34 PM Total Fees: \$0.00



Lee Haidusek Chambers

Lee Haidusek Chambers, County Clerk
Liberty County, TX